

St. Thomas the Apostle Catholic School

Description of PTO Volunteer Opportunities

Campus Help

- Cafeteria – help for one hour serving lunch to over 500 smiling faces
- Welcoming Committee – call and welcome new families, serve as mentor
- Library – help students locate, check out, check in and reshelv books
- Mustang RoundUp – copy and/or help publish the monthly school newsletter
- Picture Days – help organize lines, fill out forms, help students
- Prayer Line – organize and communicate prayer requests
- Family Support Team – organize assistance during times of crisis experienced by St. Thomas families (meals, carpools, babysitting)
- Used Uniforms – receive, mend and sell donated uniforms
- Wednesday Envelopes – stuff the envelopes each Wednesday morning for one hour
- Yearbook Committee – take pictures, assist with yearbook production
- Playground – supervise the Secret Garden, Inner or Outer Court during the noon hour

Events

- Book Fair – help students select books, process payments
- Ice Cream Social – help with set up and artwork displays
- CTODP – provide information and encourage participation in CTODP
- Grandparents' Day – organize the day that honors grandparents – Mass, brunch, tours
- Homeroom Moms – oversee the events within the classrooms
- Moms' Day – plan special events in early May
- Newcomers' Reception – help provide set-up for new families
- St. Nick's Workshop – purchase inventory, assist students, cashier and wrap gifts
- Variety Show – assist with variety show production
- Teacher Lunches – help prepare the luncheon during monthly staff meeting

Auction

- Acquisitions – solicit and organize donations and monetary contributions
- Baskets – package and decorate smaller items into gift assortments
- Checkout – work Auction night in the computer room processing bid sheets and invoices
- Classroom Projects – coordinate development of classroom creations
- Clean Up – help clean up campus after Auction is over
- Computer Input – process the donation information
- Decorations and signs
- Reservations, invitations and registration
- Auction Night workers
- Hospitality for volunteers
- Set up of auction items and dinner tent
- Catering and food
- Graphic design and publicity

Carnival

- Set up – help set up booths and activities
- Clean up
- Country Store – assist with set up and sale of merchandise
- Adult Patio – assist with set up and serving of beverages and food
- Tickets – help sell wristbands
- Decorations
- Classroom Projects – coordinate projects to be sold in Country Store
- Voting Cans – prepare cans and count money
- Food preparation

Special Opportunities for Dads

- Sports field maintenance
- Friday Night Lights
- Spring Campout
- Parish Breakfasts (monthly)
- Golf Tournament
- August Campus Clean Up